# Mater Academy (A charter school under Mater Academy, Inc.)

Hialeah Gardens, Florida

Financial Statements And Independent Auditors' Report

June 30, 2011

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# Mater Academy (A charter school under Mater Academy, Inc.)

# 7700 NW 98<sup>th</sup> Street Hialeah Gardens, FL 33172

2010-2011

# **Board Of Directors**

Roberto Blanch, Chairman (effective August 31, 2010) Antonio L. Roca, Chairman (through August 31, 2010) Shannie Sadesky Cesar Christian Crousillat Juan Garcia Elizabeth Nuevo

# School Administration

Cecilia Bermeosolo-Telleria, Principal

Other Non-voting Corporate Officers

Antonio L. Roca, President (effective August 31, 2010)



#### INDEPENDENT AUDITORS' REPORT

Board of Directors Mater Academy Hialeah Gardens, Florida

We have audited the accompanying financial statements of the governmental activities and each major fund of Mater Academy (the "School"), a charter school under Mater Academy, Inc., which is a component unit of the District School Board of Miami-Dade County, as of, and for the year ended June 30, 2011, which collectively comprises the School's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the School's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and the significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

As described in Note 1, the accompanying financial statements referred to above present only the financial position of Mater Academy at June 30, 2011, and the respective changes in financial position for the year then ended. These financial statements do not purport to and do not present fairly the financial position of Mater Academy, Inc. as of June 30, 2011 and its changes in financial position for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and each major fund of Mater Academy, as of June 30, 2011, and the respective changes in financial position for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with Government Auditing Standards, we have also issued our report dated August 29, 2011, on our consideration of the School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards and should be considered in assessing the results of our audit.

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information on pages 4 through 8 and 28 through 29 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Mater Academy's financial statements as a whole. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by U.S. Office of Management and Budget Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations, and is not a required part of the financial statements. The schedule of expenditures of federal awards is the responsibility of management and was derived from and relate directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditional procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

HEB Gravier, UP

CERTIFIED PUBLIC ACCOUNTANTS

Coral Gables, Florida August 29, 2011

## Management's Discussion and Analysis

Mater Academy
(A Charter School Under Mater Academy, Inc.)
June 30, 2011

The corporate officers of Mater Academy, Inc. have prepared this narrative overview and analysis of Mater Academy's financial activities for the fiscal year ended June 30, 2011.

## Financial Highlights

- 1. The assets of the Charter School exceeded its liabilities at June 30, 2011 by \$ 8,963,117 (net assets).
- 2. At year-end, the School had current assets on hand of \$7,459,161.
- 3. The net assets of the School increased by \$1,220,372 during the year.
- 4. The unassigned fund balance at year end was \$7,149,599.

#### Overview of the Financial Statements

This discussion and analysis are intended to serve as an introduction to the School's basic financial statements. The School's financial statements for the year ended June 30, 2011 are presented in accordance with GASB Codification Section 2200. The financial statements have three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains other required supplementary information in addition to the basic financial statements themselves.

#### Government-Wide Financial Statements

The government-wide financial statements are designed to provide readers with a broad overview of the School's finances, in a manner similar to a private-sector business.

The Statement of Net Assets presents information on all of the School's assets and liabilities. The difference between the two is reported as net assets. Over time increases or decreases in net assets may serve as an indicator of whether the financial position of the School is improving or deteriorating.

The Statement of Activities presents information on how the School's net assets changed during the fiscal year. All changes in net assets are reported when the underlying event occurs without regard to the timing of related cash flows. Accordingly, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods.

The government-wide financial statements can be found on pages 9 - 10 of this report.

#### Fund Financial Statements

A "fund" is a collection of related accounts grouped to maintain control over resources that have been segregated for specific activities, projects, or objectives. The School like other state and local governments uses fund accounting to ensure and report compliance with finance-related legal requirements.

All of the funds of the School are governmental funds. Governmental Funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. Governmental Fund financial statements, however, focus on near-term inflows and outflows of spendable resources, as well as on the balances of spendable resources which are available at the end of the fiscal year. Such information may be used to evaluate a government's requirements for near-term financing.

The Board of the School adopts an annual appropriated budget for its general fund. A budgetary comparison statement has been provided for the general fund to demonstrate compliance with the School's budget.

The basic governmental fund financial statements can be found on pages 11 - 15 of this report.

#### Notes to Financial Statements

The notes to the financial statements provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

The notes to the financial statements can be found on pages 16 - 24 of this report.

#### **GOVERNMENT-WIDE FINANCIAL ANALYSIS**

As noted earlier, net assets may serve over time as a useful indicator of a charter school's financial position. In the case of the School, assets exceeded liabilities by \$8,963,117 at the close of the fiscal year. A summary of the School's net assets as of June 30, 2011 and 2010 follows:

		2011		2010		
Cash	\$	7,232,185	\$	6,706,123		
Accounts receivable		4,799		-		
Due from other agencies		203,115		162,834		
Due from affiliates		704,048		283,104		
Prepaid expenses		8,862		1,150		
Deposits		10,200		10,200		
Capital assets, net		1,090,408		822,681		
Total Assets	\$	9,253,617	\$	7,986,092		
Accounts payable	\$_	290,500	_\$_	243,347		
Total Liabilities	\$	290,500	\$	243,347		
Invested in capital assets, net of						
related debt		1,090,408		822,681		
Unrestricted		7,882,709		6,920,064		
Total Net Assets	\$	8,963,117	\$	7,742,745		

At the end of the fiscal year, the School is able to report continued positive balances in the categories of net assets with a net increase for the year. The same situation held true for the prior fiscal year.

A summary and analysis of the School's revenues and expenses for the years ended June 30, 2011 and 2010 follows.

		2011	2010		
REVENUES					
Program Revenues					
Capital Outlay Funding	\$	450,366	\$ 407,438		
Federal Sources		284,802	170,163		
Charges for services		327,053	47,980		
General Revenues					
FTE nonspecific revenues		4,738,865	4,506,554		
Other Revenues		6,396	 46,124		
Total Revenues	\$	5,807,482	\$ 5,178,259		
EXPENSES	_				
Instruction	\$	2,642,055	\$ 2,487,043		
Instructional Media Services		329	658		
Instructional Staff Training Services		4,596	4,079		
Board		29,556	18,271		
School Administration		656,147	598,542		
Facilities Acquisition and Construction		161,906	242,059		
Fiscal Services		110,700	105,200		
Food Services		222,132	400		
Central Services		115,770	105,594		
Operation of Plant		474,125	589,826		
Maintenance of Plant		169,794	 127,006		
Total Expenses		4,587,110	 4,278,678		
Increase in Net Assets		1,220,372	899,581		
Net Assets at Beginning of Year		7,742,745	 6,843,164		
Net Assets at End of Year	\$	8,963,117	\$ 7,742,745		

The School's revenue and expenditures increased by \$629,223 and \$308,432, respectively, as a result of an increase in student enrollment, which significantly impacted FTE and lunch revenues. The School had an increase in its net assets of \$1,220,372 for the year.

# Accomplishments

Having completed its thirteenth year of operation this past year, Mater Academy continues to be one of Florida's most successful charter schools. For the ninth consecutive year, Mater Academy earned a letter grade of "A" and was ranked among the top public elementary schools in Miami-Dade County, based on the points it received under the State of Florida Accountability Program. The School received a "School Recognition Award" from the Florida Department of Education and achieved Adequate Yearly Progress under the No Child Left Behind Act. The school was also named a Florida Title 1 Distinguished School.

This past year, Mater's facilities underwent significant improvements, including lobby and office renovations, a new computer lab and an additional classroom wing. As a result, the school was able to increase enrollment by nearly 40 students.

Mater Academy students participated in various community service projects and fundraisers such as the Food Can Drive, the Blood Drive, "Shop With a Cop" in conjunction with Hialeah Gardens Police Department, United Way Fundraiser, Scholastic Book Fair, McDonald's Fundraiser. In addition, students were recognized for various accomplishments throughout the year and received awards, including the MDCPS Spelling Bee. Mater Academy students also participated in school-based musical productions (Holiday Show, Hispanic Heritage Show, End of Year Show, and the Talent Show), as well as extra-curricular activities (Student Council, Dance, Band, Recorder, Chorus, Safety Patrols, and the Green Club).

As a member of the Mater Academy network of charter schools, Mater Academy is part the accredited Mater District by AdvancED (formerly the Southern Association of Colleges and Schools).

#### School Location

The school continues to operate from its facility located at 7700 NW 98<sup>th</sup> Street in Hialeah Gardens.

#### FINANCIAL ANALYSIS OF THE GOVERNMENT'S FUND

As noted earlier, the School uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

#### **Governmental Funds**

The focus of the School's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the School's financing requirements. In particular, the unassigned fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

Most of the School's operations are funded in the General Fund. The majority of the General Fund revenues are distributed to the School by the District through the Florida Education Finance Program (FEFP), which uses formulas to distribute state funds and an amount of local property taxes (i.e., required local effort) established each year by the Florida Legislature.

At the end of the fiscal year, the School's governmental general fund reported ending fund balance of \$7,168,661. The fund balance unassigned and available for spending at the School's discretion is \$7,149,599. These funds will be available for the School's future ongoing operations.

## Capital Assets

The School's investment in capital assets as of June 30, 2011 amounts to \$1,090,408 (net of accumulated depreciation). This investment in capital assets includes furniture, fixtures and equipment. The School has no outstanding debt associated to capital assets.

## Governmental Fund Budget Analysis and Highlights

Prior to the start of the School's fiscal year, the Board of the Charter School adopted an annual budget. A budgetary comparison statement has been provided for the governmental funds to demonstrate compliance with the School's budget.

	Original Budget		 Final Budget	 Actual	
REVENUES			 		
Program Revenues					
Capital Outlay Funding	\$	352,800	\$ 450,000	\$ 450,366	
Federal sources		165,469	285,000	284,802	
Lunch program and usage fees		150,000	275,000	327,053	
General Revenues					
FTE nonspecific revenues		4,200,000	4,638,000	4,738,865	
Other Revenues				5,000	 6,396
Total Revenues	\$	4,873,269	\$ 5,653,000	\$ 5,807,482	
CURRENT EXPENDITURES					
Instruction	\$	2,665,469	\$ 2,685,000	\$ 2,557,906	
Instructional Staff Training Services		10,000	10,000	4,596	
Food services		100,000	225,000	222,132	
Board		50,000	45,000	29,556	
School Administration		750,000	700,000	655,299	
Fiscal Services		150,000	150,000	110,700	
Central Services		200,000	150,000	115,770	
Operation of Plant		352,800	450,000	440,026	
Maintenance of Plant		209,418	150,000	122,599	
Total Current Expenses	\$	4,487,687	\$ 4,565,000	\$ 4,258,584	

Most variances occurred as a result of the Budget adopted being more conservative than actual results for the year.

## **Requests for Information**

This financial report is intended to provide a general overview of the finances of the Charter School. Requests for additional information may be addressed to Ms. Ana Martinez at Academica Dade, LLC, 6340 Sunset Drive, Miami, Florida, 33143.

# Mater Academy

(A charter school under Mater Academy, Inc.)

# STATEMENT OF NET ASSETS

June 30, 2011

Assets
--------

Current assets:		
Cash	\$	7,232,185
Accounts receivable, no allowance necessary		4,799
Due from other agencies		203,115
Prepaid expenses		8,862
Deposits receivable		10,200
Total Current Assets		7,459,161
Capital assets, depreciable		4,037,896
Less: accumulated depreciation		(2,947,488)
		1,090,408
Due from affiliates, long-term		704,048
Total Assets	_\$	9,253,617
Liabilities and Net Assets		
Current liabilities:		
Salaries and wages payable	\$	247,534
Accounts payable		42,966
Total Current Liabilities		290,500
Net assets:		
Invested in capital assets, net of related debt		1,090,408
Unrestricted		7,872,709
Total Net Assets		8,963,117
Total Liabilities and Net Assets	\$	9,253,617

# STATEMENT OF ACTIVITIES FOR THE YEAR ENDED JUNE 30, 2011

		<del>-,.</del> .				<u> </u>		· · · · · · · · · · · · · · · · · · ·
				P	rog	ram Reven	ues	
FUNCTIONS		Expenses	Charg Serv		G	perating rants and itributions	Capital Grants and Contributions	Net (Expense) Revenue and Changes in Net Assets
Governmental activities:								
Instruction	\$	2,642,055	\$	-	\$	284,802	\$ -	\$ (2,357,253)
Instructional Media Services		329		-		•	-	(329)
Instructional staff training		4,596		-		-	-	(4,596)
Board		29,556		-		-	-	(29,556)
School administration		656,147		-		-	-	(656,147)
Facilities acquisition		161,906		-		-	-	(161,906)
Fiscal services		110,700		-		-	-	(110,700)
Food services		222,132	36	,097		233,370	-	47,335
Central services		115,770		-		•	-	(115,770)
Operation of plant		474,125	57	,586		-	450,366	33,827
Maintenance of plant		169,794		-				(169,794)
Total governmental activities		4,587,110	93	,683		518,172	450,366	(3,524,889)
	C	neral revenue						
		nerai revenue E nonspecific		v.C				4,738,865
		e nonspecific ier revenue	revenue	13				6,396
	Ott	ier revenue						0,570
	Ch	ange in net as	sets					1,220,372
	Ne	t assets, begin	ning					7,742,745
	Ne	t assets, endin	g					\$ 8,963,117

# Mater Academy

(A charter school under Mater Academy, Inc.)

# BALANCE SHEET - GOVERNMENTAL FUNDS

June 30, 2011

	G	eneral Fund Special		Tota	l Govermental	
			Revenue Fund		Funds	
Assets						
Cash	\$	7,232,185	\$	-	\$	7,232,185
Accounts receivable		4,799		-		4,799
Due from other agencies		-		203,115		203,115
Due from other funds		203,115		-		203,115
Prepaid expenses		8,862		-		8,862
Deposits receivable		10,200		-		10,200
Total Assets	\$	7,459,161	\$	203,115	\$	7,662,276
<u>Liabilities</u>						
Salaries and wages payable	\$	247,534	\$	-	\$	247,534
Accounts payable		42,966		-		42,966
Due to other funds				203,115		203,115
Total Liabilities		290,500		203,115		493,615
Fund balance				-		
Nonspendable, not in spendable form		19,062		-		19,062
Unassigned		7,149,599		<u>-</u>		7,149,599
		7,168,661		-		7,168,661
Total Liabilities and Fund Balance	\$_	7,459,161	<u>\$</u>	203,115		7,662,276

Mater Academy

(A charter school under Mater Academy, Inc.)

# RECONCILIATION OF THE GOVERNMENTAL FUND BALANCE SHEET TO THE STATEMENT OF NET ASSETS FOR THE YEAR ENDED JUNE 30, 2011

Total Fund Balance - Governmental Funds

\$ 7,168,661

Amounts reported for governmental activities in the statement of net assets are different because:

Capital assets of \$4,037,896 net of accumulated depreciation of \$2,947,488 used in governmental activities are not financial resources and therefore are not reported in the governmental funds.

1,090,408

Long term receivables from other charter schools in governmental activities are not financial resources and therefore are not reported in the governmental funds.

704,048

Total Net Assets - Governmental Activities

\$ 8,963,117

# Mater Academy (A charter school under Mater Academy, Inc.)

# STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE FOR THE YEAR ENDED JUNE 30, 2011

	General Fund	Special	Total
			Govermental
		Revenue Fund	Funds
Revenues:	e 4 720 065	\$ -	\$ 4,738,865
State passed through local	\$ 4,738,865	450,366	450,366
State capital outlay funding Federal sources	-	284,802	284,802
Federal lunch program	-	233,370	233,370
Student lunch fees		36,097	36,097
Rent and other revenue	63,982	-	63,982
Rent and other revenue	05,702	<del></del>	
Total Revenues	4,802,847	1,004,635	5,807,482
Expenditures:			
Current			
Instruction	2,302,760	255,146	2,557,906
Instructional staff training services	4,596	•	4,596
Board	29,556	-	29,556
Food services	-	222,132	222,132
School administration	655,299	-	655,299
Fiscal services	110,700	-	110,700
Central services	115,770	-	115,770
Operation of plant	27,926	412,100	440,026
Maintenance of plant	122,596	-	122,596
Capital Outlay:			
Other capital outlay	528,334	67,922	596,256
Debt Service:	020,00	<b> ,-</b>	,
Redemption of Principal	-	-	
Total Expenditures	3,897,537	957,300	4,854,837
	205 210	47.226	050 (46
Excess of revenues over expenditures	905,310	47,335	952,645
Other financing sources (uses):		(.=)	
Transfer in and (out)	47,335	(47,335)	-
Collection of long term advances to other schools	338,574	•	338,574
Long term advance to other schools	(801,016)		(801,016)
Net change in fund balance	490,203	-	490,203
Fund Balance at beginning of year	6,678,458		6,678,458
Fund Balance at end of year	\$ 7,168,661	<u>\$</u> -	\$ 7,168,661

Mater Academy (A charter school under Mater Academy, Inc.)

# RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES FOR THE YEAR ENDED JUNE 30, 2011

Net Change in Fund Balance - Governmental Funds

\$ 490,203

Amounts reported for governmental activities in the statement of activities are different because:

Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which capital outlays of \$596,256 differed from depreciation expense of \$328,529.

267,727

Issuance of long term receivables represents a financial expenditure to governmental funds, but increases long-term assets in the statement of net assets. Increase in long term receivables is an expenditure in the governmental funds, but a decrease or collections of such receivables reduces long-term assets in the statement of net assets. This is the amount by which collection of \$338,574 exceeded increase in long-term receivables of \$801,016 in the current period.

462,442

Change in Net Assets of Governmental Activities

\$ 1,220,372

Mater Academy
(A charter school under Mater Academy, Inc.)
Statement of Net Assets - Fiduciary Funds
June 30, 2011

<u>Assets</u>	Age	ncy Funds
Cash	_\$	53,238
Total Assets	\$	53,238
Liabilities		
Due to students and clubs	\$	53,238
Total Liabilities	\$	53,238
Net assets	\$	<del>-</del>

## Note 1 – Organization and Operations

Mater Academy (the "School"), is a charter school under Mater Academy, Inc., a not-for-profit corporation organized in the State of Florida. The governing body of the School is the board of directors of Mater Academy, Inc., which also governs other charter schools. The School operates under a charter granted by the sponsoring district, the District School Board of Miami-Dade County (the "District"). The current charter expires on June 30, 2018 and is renewable for an additional 15 years by a mutual written agreement between the School and the District. During the term of the charter, the District may terminate the charter if good cause is shown. The School is considered a component unit of such District. The School is located in Hialeah Gardens, Florida for students from kindergarten through fifth grade and is funded by the District.

These financial statements are for the year ended June 30, 2011, when approximately 738 students were enrolled for the school year.

# Note 2 - Summary of Significant Accounting Policies

# Basis of presentation

Based on the guidance provided in the American Institute of Certified Public Accountants Audit and Accounting Guide – Audits for States and Local Governments and provisions of Florida Statutes, the School is presented as a governmental organization for financial statement reporting purposes.

# Government-wide and Fund Financial Statements

Government-wide Financial Statements

The government-wide financial statements include the statement of net assets and the statement of activities. These statements report information for the School as a whole. Both statements report only governmental activities as the School does not engage in any business type activities. These statements also do not include fiduciary funds.

The statement of activities reports the expenses of a given function offset by program revenues directly connected with the functional program. A function is an assembly of similar activities and may include portions of a fund or summarize more than one fund to capture the expenses and program revenues associated with a distinct functional activity. Program revenues include: (1) charges for services which report fees; (2) operating grants such as the National School Lunch Program, Federal grants, and other state allocations; and (3) capital grants specific to capital outlay. Other revenue sources not properly included with program revenues are reported as general revenues.

# Note 2 - Summary of Significant Accounting Policies (continued)

Fund Financial Statements

Fund financial statements are provided for governmental funds. The operations of the funds are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, equity, revenues and expenditures. Major individual governmental funds are reported as separate columns in the fund financial statements:

General Fund - is the School's primary operating fund. It accounts for all financial resources of the school, except those required to be accounted for in another fund.

Special Revenue Fund - accounts for specific revenues, such as federal grants and capital outlay funds that are legally restricted to expenditures for particular purposes.

Agency Fund – accounts for resources of the School's Internal Fund, which is used to administer monies collected at the schools in connection with school, student athletics, class, and club activities.

# Measurement Focus and Basis of Accounting

The financial statements of the School are prepared in accordance with generally accepted accounting principles (GAAP). The School's reporting entity applies all relevant Governmental Accounting Standards Board (GASB) Codification of Accounting and Financial Reporting Guidance.

The government-wide statements report using the economic resources measurement focus and the full accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Revenues from non-exchange transactions are reported according to GASB Codification Section 1600.111 and Section N50 Accounting and Financial Reporting for Non-Exchange Transactions. On the accrual basis, revenues from grants and donations are recognized in the fiscal year in which all eligibility requirements have been satisfied.

Governmental fund financial statements report using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized when they are both measurable and available. "Measurable" means the amount of the transaction can be determined. Available means collectible within the current period or soon enough thereafter to pay current liabilities. The School considers revenues to be available if they are collected within 60 days of the end of the fiscal year. Florida Education Finance Program (FEFP) revenues are recognized when received. A one-year availability period is used for revenue recognition for all other governmental fund revenues. When grant terms provide that the expenditure of funds is the prime factor for determining eligibility for federal, state, and other grant funds, revenue is recognized at the time the expenditure is made. Expenditures are recorded when the related fund liability is incurred, except for long-term debt principal and interest which are reported as expenditures in the year due.

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# Note 2 - Summary of Significant Accounting Policies (continued)

#### Cash

Cash and cash equivalents include all highly liquid investments with a maturity of three months or less

## Due from Other Governments or Agencies

Amounts due to the School by other governments or agencies are for grants or programs under which the services have been provided by the School.

Capital Assets

The School's property, plant and equipment with useful lives of more than one year are stated at historical cost and comprehensively reported in the statement of net assets in the government-wide financial statements. Donated capital assets are recorded at their estimated fair market value on the date donated. The School generally capitalizes assets with cost of \$500 or more. Building improvements, additions and other capital outlays that significantly extend the useful life of an asset are capitalized. The costs of normal maintenance and repairs that do not add to the asset value or materially extend useful lives are not capitalized. Capital assets are depreciated using the straight-line method. When capital assets are disposed, the cost and applicable accumulated depreciation are removed from the respective accounts, and the resulting gain or loss is recorded in operations. Estimated useful lives, in years, for depreciable assets are as follows:

Improvements	10 Years
Furniture and equipment	5 Years
Textbooks	3 Years

#### Revenue Sources

Revenues for operations will be received primarily from the District pursuant to the funding provisions included in the School's charter. In accordance with the funding provisions of the charter and Section 1002.33, Florida Statutes, the School will report the number of full-time equivalent (FTE) students and related data to the District. Under the provisions of Section 1011.62, Florida Statutes, the District reports the number of the full-time equivalent (FTE) students and related data to the Florida Department of Education (FDOE) for funding through the FEFP. Funding for the School is adjusted during the year to reflect the revised calculations by the FDOE under the FEFP and the actual weighted full-time equivalent students reported by the School during the designated full-time equivalent student survey periods. After review and verification of FTE reports and supporting documentation, the FDOE may adjust subsequent fiscal period allocations of FEFP funding for prior year errors disclosed by its review as well as to prevent statewide allocations from exceeding the amount authorized by the Legislature. Normally, such adjustments are treated as reductions of revenue in the year the adjustment is made. In addition, the school receives an annual allocation of charter school capital outlay funds for leasing of school facilities.

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# Note 2 - Summary of Significant Accounting Policies (continued)

Finally, the School also receives federal awards for the enhancement of various educational programs. Federal awards are generally received based on applications submitted to and approved by various granting agencies. For federal awards in which a claim to these grant proceeds is based on incurring eligible expenditures, revenue is recognized to the extent that eligible expenditures have been incurred. Any excess amounts are recorded as deferred revenues until expended. Additionally, other revenues may be derived from various fundraising activities and certain other programs.

Compensated Absences

The School grants a specific number of sick days. Full time instructional employees are eligible to one day per month to up to ten days of active work during the ten-month period (a "benefit year"). In the event that available time is not used by the end of the benefit year, employees may "rollover" all unused days for use in future benefit years. There is an opportunity to "cash out" unused sick days however, the employees may only cash out if they have used three days or less of their sick leave in that benefit year. Employees may not cash out more than ten days per school year and are required to always maintain a minimum of twenty-one unused days in order to cash out. The cash out value is eighty percent of their current daily rate. There is no termination payment for accumulated unused sick days.

GASB Codification Section C60, Accounting for Compensated Absences, provides that compensated absences that are contingent on a specific event that is outside the control of the employer and employee should be accounted for in the period those events take place. Accordingly, these financial statements do not include an accrual for sick days available to be used in future benefits years.

The School also provides certain days to be used for specific personal matters such as family death and jury duty. Because the use of such days is contingent upon those events taking place and such events are out of the control of both the employer and the employee, there is no accrual for such days.

#### Income Taxes

Mater Academy, Inc. qualifies as a tax-exempt organization under Internal Revenue Code Section 501(c)(3), and is, therefore, exempt from income tax. Accordingly, no tax provision has been made in the accompanying financial statements.

Subsequent Events

In accordance with GASB Codification Section 2250.106, the School has evaluated subsequent events and transactions for potential recognition or disclosure through August 29, 2011, which is the date the financial statements were available to be issued.

# Note 2 - Summary of Significant Accounting Policies (continued)

# Net assets and Fund balance classifications

Government-wide financial statements

Equity is classified as net assets and displayed in three (3) components:

- a) Invested in capital assets, net of related debt consists of capital assets net of accumulated depreciation and reduced by the outstanding balances of any borrowings that are attributable to the acquisition or improvement of those assets.
- b) Restricted net assets consists of net assets with constraints placed on their use either by external groups such as creditors, grantors, contributors or laws or regulations of other governments.
- c) <u>Unrestricted net assets</u> all other net assets that do not meet the definition of "restricted" or "invested in capital assets, net of related debt."

## Fund financial statements

Under GASB Codification Section 1800.142, Fund Balance Reporting and Governmental Fund Type Definitions. This Statement defines the different types of fund balances that a governmental entity must use for financial reporting purposes. GASB requires the fund balance amounts to be properly reported within one of the fund balance categories list below:

- a) Nonspendable fund balance associated with inventories, prepaid expenses, long-term loans and notes receivable, and property held for resale (unless the proceeds are restricted, committed, or assigned. All nonspendable fund balances at year end relate to not in spendable form assets.
- b) Restricted fund balance category includes amounts that can be spent only for the specific purposes stipulated by constitution, external resource providers, or through enabling legislation. There are no restricted fund balances at year end.
- c) <u>Committed</u> fund balance classification includes amounts that can be used only for the specific purposes determined by a formal action of the School's Board of Directors. There are no committed fund balances at year end.
- d) <u>Assigned</u> fund balance classification are intended to be used by the School's management for specific purposes but do not meet the criteria to be classified as restricted or committed. There are no assigned fund balances at year end.
- e) <u>Unassigned</u> fund balance is the residual classification for the School's general fund and includes all spendable amounts not contained in the other classifications

# Note 2 - Summary of Significant Accounting Policies (continued)

# Order of Fund Balance Spending Policy

The School's policy is to apply expenditures against non-spendable fund balance, restricted fund balance, committed fund balance, assigned fund balance, and unassigned fund balance at the end of the fiscal year by adjusting journal entries. First Non-spendable fund balances are determined. Then restricted fund balances for specific purposes are determined (not including non-spendable amounts). Then any remaining fund balance amounts for the non-general funds are classified as restricted fund balance. It is possible for the non-general funds to have negative unassigned fund balance when non-spendable amounts plus the restricted fund balances for specific purposes amounts exceed the positive fund balance for the non-general fund.

# Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and reported amounts of revenues and expenditures during the reporting period. Actual results could differ from those estimates.

# Note 3 - Capital Assets

The following schedule provides a summary of changes in capital assets, acquired substantially with public funds, for the year ended June 30, 2011:

	Balance 07/1/10					Additions		Additions Retiremen		AdditionsRetiremen				nents	Balance 06/30/11		
Capital Assets, non-depreciable: Land	\$	5,450	\$	-	\$	-	\$	5,450									
Capital assets, depreciable: Computer equipment and software Building Improvements Furniture, equipment and textbooks Total Capital Assets	2	239,961 ,714,815 990,484 ,950,710	362 123	),336 2,518 3,402 5,256	(433	5,351) - 3,719) 0,070)	3,	274,946 077,333 680,167 037,896									
Less Accumulated Depreciation: Computer equipment and software Building Improvements Furniture, equipment and textbooks Total Accumulated Depreciation	(2,	163,241) 039,293) 925,495) 128,029)	( 176, ( 107, ( 328,	,781) ,647) ,101) ,529)	43	5,351 - 3,719 9,070	(2,2 (5) (2,9)	32,671) 215,940) 398,877) 247,488)									
Capital Assets, net		822,681	\$ 267	7,727	\$	-	<u>\$1,</u>	090,408									

# Note 3 - Capital Assets (continued)

For the fiscal year ended June 30, 2011, depreciation expense is allocated in the Statement of Activities by function as follows:

Instruction	\$ 84,151
School Administration	848
Instructional support services	329
Facilities acquisition	161,906
Operation of plant	34,098
Maintenance of plant	47,197
Total Depreciation Expense	\$ 328,528

# Note 4 - Management Agreement

Academica Dade, LLC, a professional charter school management company, provides management and administrative services to the School including, but not limited to, facility design, staffing recommendations, human resource coordination, regulatory compliance, legal and corporate upkeep, maintenance of the books and records, bookkeeping, budgeting and financial reporting. The agreement between the School and Academica Dade, LLC calls for a fee of \$450 per full time equivalent (FTE) student per year. The agreement is for a period of five years, through June 30, 2014, and unless terminated by the board shall be renewed along with any renewals to the charter agreement. During the year ended June 30, 2011, the School incurred approximately \$332,000 in management fees.

Academica Dade, LLC is located at 6340 Sunset Drive, Miami, Florida, 33143 and its officers are:

Fernando Zulueta, President Ignacio Zulueta, Vice President Magdalena Fresen, Vice President and Treasurer Collette Papa, Secretary

# Note 5 - Related Party Transactions

During the year, the School made various long-term, non-interest bearing advances to various charter schools under Mater Academy, Inc. and to affiliates for working capital purposes.

# Note 5 - Related Party Transactions (continued)

The following schedule provides a summary of changes in long-term advances to related parties for the year ended June 30, 2011:

for the year ended suite 30, 2011.	Balance 07/01/10	Additions	Deletions	Balance 06/30/11
Mater Academy of International Studies	\$ 110,000	\$ -	\$ 110,000	\$ -
Mater Academy Brickell*	106,356	161,180	•	267,536
Mater Academy (Miami Beach)	25,250	367,330	164,402	228,178
Mater Academy Coconut Grove*	, <u> </u>	17,183	-	17,183
Mater Academy SES*	-	154,172	64,172	90,000
Mater Academy Corporate Account	-	50,000	•	50,000
Mater Academy Brickell High School*	-	550	-	550
Mater Academy Foundation, Inc.	_	43,102	-	43,102
Mater Academy Preparatory*	_	7,500	-	7,500_
Total Long Term Receivables	\$ 241,606	\$ 801,017	\$ 338,574	\$ 704,048

<sup>\*</sup>Affiliated Charter Schools to be opened in future years.

Effective 2011, Mater Academy, Inc. started charging all its affiliated schools an assessment for shared corporate costs and accreditation expenses. Mater Academy paid Mater Academy, Inc. \$10,042 in connection with these charges during the year. In addition, the School made long-term advance to this account of \$50,000 (see above).

Pursuant to the Charter School contract with the School District, the District withholds an administrative fee of 5% of the qualifying revenues of the School. For the year ended June 30, 2011, administrative fees withheld by the School District totaled \$81,336.

# Note 6 - Deposits Policy and Credit Risk

It is the School's policy to maintain its cash and cash equivalents in major banks and in high grade investments. As of June 30, 2011, the carrying amount of the School's deposits was 7,232,185 and the respective bank balances totaled \$7,111,566.

Under the Dodd-Frank Act, non-interest bearing deposits at FDIC-insured institutions are fully insured through December 31, 2012. All accounts held by the School are non-interest bearing and therefore fully insured by the FDIC as of June 30, 2011.

# Note 7 - Commitments and Contingencies

The School entered into a lease agreement with Palmetto Park, Inc., for its 29,550 square feet facility. Annual payments under this agreement are approximately \$395,000 adjusted annually based on the Consumer Price Index (CPI) plus additional property costs including repairs, maintenance and insurance. The agreement continues through January 1, 2014 with an option to renew for an additional period of seven years. For 2011, rent expense totaled \$372,831, out which approximately \$362,000 related to facility lease, plus approximately \$50,000 in property insurance costs. Future minimum payments under these leases are as follows:

2012	395,000
2013	416,000
2014	253,000

Contingencies

The School receives substantially all of its funding from the District under the Florida Education Finance Program (FEFP), which is based in part on a computation of the number of full-time equivalent (FTE) students attending different instructional programs. The accuracy of FTE student data submitted by individual schools and used in the FEFP computations is subject to audit by the state and, if found to be in error, could result in refunds to the state or in decreases to future funding allocations. Additionally, the School participates in a number of federal, state and local grants which are subject to financial and compliance audits. It is the opinion of management that the amount of revenue, if any, which may be remitted back to the state due to errors in the FTE student data or the amount of grant expenditures which may be disallowed by grantor agencies would not be material to the financial position of the School.

# Note 8 - Risk Management

The School is exposed to various risks of loss related to torts, thefts of, damage to and destruction of assets, errors and omissions and natural disasters for which the School carries commercial insurance. Settlement amounts have not exceeded insurance coverage in the past. In addition, there were no reductions in insurance coverage from those in the prior year.

# Note 9 - Defined Contribution Retirement Plan

The School's personnel, which are leased through ADP TotalSource Group, Inc., are eligible to participate in a defined contribution 401(k) plan sponsored by the leasing company, covering employees who meet certain age and tenure requirements. Under the ADP TotalSource Retirement Savings Plan (the "Plan"), the School provides a match of 50% of the employee's contribution up to 4% of the employee's compensation. The School contributed to the Plan \$12,956 for the year ended June 30, 2011. The School does not exercise any control or fiduciary responsibility over the Plans' assets, which are administered by MassMutual Financial Group.

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Mater Academy (A charter school under Mater Academy, Inc)

Statement of Revenues, Expenditures, and Changes in Fund Balance For the year ended June 30, 2011

		General Fund	
	Original Budget	Final Budget	Actual
REVENUES	<u> </u>		
State passed through local	\$ 4,200,000	\$ 4,638,000	\$ 4,738,865
Rent and other revenue	55,000	55,000_	63,982
Total Revenues	4,255,000	4,693,000	4,802,847
EXPENDITURES			
Current:		A 400 000	2 202 760
Instruction	2,500,000	2,400,000	2,302,760
Instructional staff training services	10,000	10,000	4,596
Board	50,000	45,000	29,556
School Administration	750,000	700,000	655,299
Fiscal Services	150,000	150,000	110,700
Central Services	200,000	150,000	115,770
Operation of Plant	200 410	150,000	27,926
Maintenance of Plant	209,418	150,000	122,596
Total Current Expenditures	3,869,418	3,605,000	3,369,203
Excess of Revenues	205 502	1 000 000	1 422 644
Over Current Expenditures	385,582	1,088,000	1,433,644
Debt:			
Redemption of Principal			_
Capital Outlay:			
Other Capital Outlay	200,000	600,000	528,334
Office Capital Outlay	200,000	600,000	528,334
Total Expenditures	4,069,418	4,205,000	3,897,537
10.001 2.1.perior. 10			
Excess of revenues over expenditures	185,582	488,000	905,310
Other financing sources (uses):	(10.000)	(10.000)	45.005
Transfers in	(10,000)	(10,000)	47,335
Collection of long term advances to other		300,000	338,574
Long term advance to other schools	(800,000)	(750,000)	(801,016)
Net change in fund balance	(224,418)	28,000	490,203
Fund Balance at beginning of year	6,678,458	6,678,458	6,678,458
Fund Balance at end of year	6,454,040	6,706,458	7,1 <u>68,661</u>

Mater Academy
(A charter school under Mater Academy, Inc)

Statement of Revenues, Expenditures, and Changes in Fund Balance For the year ended June 30, 2011

		Spe	ecial	Revenue Fur	nd	
	Orig	inal Budget	Fin	al Budget		Actual
REVENUES						
State capital outlay funding	\$	352,800	\$	450,000	\$	450,366
Federal sources		165,469		285,000		284,802
Federal lunch program		100,000		225,000		233,370
Total Revenues		618,269		960,000		1,004,635
EXPENDITURES						
Current:						
Instruction		165,469		285,000		255,146
Food Services		100,000		225,000		222,132
Operation of Plant		352,800		450,000		412,100
Total Current Expenditures		618,269		960,000		889,378
Total Callett Experiences		•		<u> </u>		115,257
				·		-
Debt Service:						
Redemption of Principal		-		-		-
Capital Outlay:						
Other Capital Outlay		10,000		10,000		67,922
		10,000		10,000		67,922
Total Expenditures		628,269		970,000		957,300
Excess of Revenues						
Over Expenditures		(10,000)		(10,000)		47,335
J. V. 204		•				
Other financing sources (uses):						
Transfers out		10,000		10,000		(47,335)
Net change in fund balance		-		-		-
Fund Balance at beginning of year		-		•	<del>=</del>	-
Fund Balance at end of year			<u>\$</u>	-	\$	-

Mater Academy (A charter school under Mater Academy, Inc.)

Schedule of Expenditure of Federal Awards For the year ended June 30, 2011

Federal Grantor/Pass-Through Grantor/Program or Cluster Title	Federal CFDA Number	Expenditures	<u>.</u>
U.S. DEPARTMENT OF AGRICULTURE/PASS THROUGH FLORIDA DEPARTMENT OF EDUCATION			
School Breakfast Program & National School Lunch Program	10.553, 10.555	\$ 233,370	
U.S. DEPARTMENT OF EDUCATION/PASS THROUGH DISTRICT SCHOOL BOARD OF MIAMI-DADE COUNTY			
Title I - Grants to Local Educational Agencies	84.010	175,453	
Title III - English Language Acquisition Grant	84.365	-	
State Fiscal Stabilization Fund - Race to the Top Incentive Grant	84.395	29,656	ļ
Education Jobs Fund	84.410	79,693	
		\$ 518,172	<u></u>

#### NOTE 1 - BASIS OF PRESENTATION

The accompanying Schedule of Expenditures of Federal Awards includes the federal grant activities of the School during its fiscal year July 1, 2010 through June 30, 2011. The information in this schedule is presented in accordance with the requirements of OMB Circular A-133, "Audits of States, Local Governments, and Non-Profit Organizations." Therefore, some amounts presented in this schedule may differ from amounts presented in or used in the preparation of the basic financial statements.



REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Board of Directors of Mater Academy Hialeah Gardens, Florida

We have audited the financial statements of the governmental activities and each major fund of Mater Academy (the "School") as of, and for the year ended June 30, 2011, and have issued our report thereon dated August 29, 2011. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States.

# Internal Control Over Financial Reporting

In planning and performing our audit, we considered the School's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the School's internal control over financial reporting.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the School's financial statements will not be prevented, or detected and corrected on a timely basis.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the School's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

This report is intended solely for the information and use of management, the audit committee, the Auditor General of the State of Florida and the School Board of Miami-Dade County and is not intended to be and should not be used by anyone other than these specified parties.

HB Gravier, UP

CERTIFIED PUBLIC ACCOUNTANTS

Coral Gables, Florida August 29, 2011 INDEPENDENT AUDITORS' REPORT ON COMPLIANCE WITH REQUIREMENTS THAT COULD HAVE A DIRECT AND MATERIAL EFFECT EACH MAJOR PROGRAM AND INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133

To the Board of Directors of Mater Academy Hialeah Gardens, Florida

Compliance

We have audited Mater Academy's compliance of with the types of compliance requirements described in the U.S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement that could have a direct and material effect on each of Mater Academy's major federal programs for the year ended June 30, 2011. Mater Academy's major federal program is identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts, and grants applicable to each of its major federal programs is the responsibility of Mater Academy's management. Our responsibility is to express an opinion on Mater Academy's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in Government Auditing Standards issued by the Comptroller General of the United States; and OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations. Those standards and OMB Circular A-133, require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Mater Academy's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on Mater Academy's compliance with those requirements.

As described in item 2011-01, in the accompanying schedule of findings and questioned costs, Mater Academy did not comply with the focused selection verification procedures that are applicable to its National School Lunch program. Compliance with such requirements is necessary, in our opinion, for Mater Academy, to comply with the requirements applicable to that program.

In our opinion, except for the noncompliance described in the preceding paragraph, Mater Academy complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2011.

Internal Control Over Compliance

Management of Mater Academy is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts and grants applicable to federal programs. In planning and performing our audit, we considered Mater Academy's internal control over compliance with the requirements that could have a direct and material effect on a major federal program to determine the auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of Mater Academy's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be deficiencies, significant deficiencies, or material weaknesses. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above.

This report is intended solely for the information and use of management, the Board of Directors, federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

CERTIFIED PUBLIC ACCOUNTANTS

HYB Gravier, UP

Coral Gables, Florida August 29, 2011

# SECTION I – SUMMARY OF AUDITOR'S RESULTS

# Type of auditor's report issued:

Financial Statements

Unqualified

Internal control over financial reporting:			
•	Material weakness(es) identified?	yes	_X_ no
•	Significant deficiencies identified that are not considered to be material weaknesses?	yes	X none reported
	oncompliance material to financial tements noted?	yes	_X_ no
Federal Awards			
Int	ernal control over major programs:		
•	Material weakness(es) identified?	yes	X no
•	Significant deficiencies identified that are not considered to be material weaknesses?	yes	X none reported

Any audit findings disclosed that are required to be reported in accordance with Section 510(a) of OMB Circular A-133?

Type of auditor's report issued on

compliance for major program:

<u>X</u> yes \_\_\_ no

Qualified

# Identification of major programs:

Name of Federal Program or Cluster	CFDA Number(s)	Expenditures
National School Lunch Program & School Breakfast Program	10.555, 10.553	\$233,370
State Fiscal Stabilization Fund - Race to the Top Incentive Grant	84.395	\$29,656
Dollar threshold used to distinguish betwee type A and type B projects.	en <u>\$ 300,000</u>	
Auditee qualified as low-risk auditee?	yes	_X_ no

# SECTION II – FINANCIAL STATEMENT FINDINGS

None

# SECTION III – FINDINGS AND QUESTIONED COSTS - MAJOR FEDERAL AWARDS PROGRAMS

# 2011-01 - School Lunch Program Verification Testing

Criteria:	National School Lunch Program procedures require focused selection verification
Condition:	Our testing of applications for verification disclosed that two households out of ten selected did not provide acceptable proof of income verification.
Context:	Failure to obtain acceptable income verification documentation from the parent can result in an ineligible student receiving benefits.
Effect:	There may be ineligible students receiving benefits.

Cause:

This is the first year the lunch program is established at the School. Due to lack of training and experience, the status of two of the applications tested for income verification improperly remained as "free" when based on inability to obtain proper verification should have been automatically reclassified as "paid".

Recom-

mendation: N

Management should ensure that adequately trained and qualified individuals are responsible for verifying application eligibility and should consider implementing a second person review on instances where the appropriateness of the documentation provided by the student's parent is in question.

Management

Response:

See Management's Response and Corrective Action Plan

# SECTION IV - OTHER ISSUES

- 1. A management letter is required pursuant to Chapter 10.850, Rules of the Auditor General.
- 2. No Summary Schedule of Prior Audit Findings is required because there were was no Federal Single Audit in the prior year.
- 3. No Corrective Action Plan is required because there were no findings required to be reported under the Federal Single Audit Act.



#### MANAGEMENT LETTER

Board of Directors of Mater Academy Hialeah Gardens, Florida

We have audited the financial statements of the governmental activities and each major fund of Mater Academy as of and for the year ended June 30, 2011 and have issued our report thereon dated August 29, 2011.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. We have issued our Independent Auditors' Report on Internal Control over Financial Reporting and Compliance and Other Matters. Disclosure in those reports, which are dated August 29, 2011, should be considered in conjunction with this management letter.

Additionally, our audit was conducted in accordance with Chapter 10.850, Rules of the Auditor General, which govern the conduct of charter school audits performed in the State of Florida. This letter includes the following information, which is not included in the aforementioned auditor's report or schedule:

- 1. Section 10.854(1)(e)1, Rules of the Auditor General, requires that we determine whether or not corrective actions have been taken to address findings and recommendations made in the preceding annual financial audit report.
  - No findings or recommendations were made in the preceding annual financial audit report.
- 2. Section 10.854(1)(e)3., Rules of the Auditor General, requires that we address in the management letter any recommendations to improve financial management.

#### 2011-01 Internal Fund

Based on our testing of the internal fund we noted that cash collections (deposits) and disbursements at the School were not substantiated by auditable records as required by the School's internal fund accounting procedures.

We noted the following regarding collections: re-caps were not being consistently prepared and were not signed by the treasurer to document evidence or review; copies of checks received and cash receipts were not kept or documented on the deposit re-cap sheets and deposits were held for days at the School. For disbursements we noted that 13 of 25 tested did not have the supporting invoice or documentation on file.

#### Recommendation

We recommend that the School adhere to the recordkeeping procedures outlined in the internal fund accounting procedures manual to ensure that all transactions are being properly substantiated and accounted for. Additionally, all collections should be deposited as soon as possible (no later than five days after collections as per internal fund policies).

3. Section 10.854(1)(e)4., Rules of the Auditor General, requires that we address violations of laws, regulations, contracts or grant agreements, or abuse that have occurred, or are likely to have occurred, that have an effect on the financial statements that is less than material but more than inconsequential.

In connection with our audit, we did not have any such violations.

4. Section 10.854(1)(e)5., Rules of the Auditor General, provides that the auditor may, based on professional judgment, report the following matters that are inconsequential to the determination of financial statement accounts, considering both quantitative and qualitative factors: (1) violations of provisions of contracts or grant agreements, fraud, illegal acts, or abuse that have occurred, or are likely to have occurred, and (2) deficiencies in internal control that are not significant deficiencies.

In connection with our audit, we did not have any such findings.

5. Section 10854.(1)(e)6., Rules of the Auditor General, requires the name or official title of the school.

The official title of the school is disclosed in the accompanying financial statements.

6. Section 10.854(1)(e)2., Rules of the Auditor General, requires a statement be included as to whether or not the school has met one or more of the financial emergency conditions described in Section 218.503(1), Florida Statutes, and identification of the specific condition(s) met.

In connection with our audit, no such conditions were noted.

7. Pursuant to Sections 10.854(1)(3)7.a. and 10.855(10)., Rules of the Auditor General, we applied financial condition assessment procedures. It is management's responsibility to monitor the financial condition, and our financial condition assessment was based in part on representations made by management and the review of financial information provided by same.

We have applied such procedures and no deteriorating financial condition has been noted.

Pursuant to Chapter 119, Florida Statutes, this management letter is a public record and its distribution is not limited. Auditing standards generally accepted in the United States of America require us to indicate that this letter is intended solely for the information and use of management, the audit committee, the Auditor General of the State of Florida and the School Board of Miami-Dade County, and is not intended to be and should not be used by anyone other than these specified parties.

LLB, Cornier UP

CERTIFIED PUBLIC ACCOUNTANTS

Coral Gables, Florida August 29, 2011

#### **Mater Academy**

August 28, 2011

HLB Gravier, LLP 201 Alhambra Circle, Suite 901 Coral Gables, FL 33134

RE: MANAGEMENT'S RESPONSES TO AUDITOR'S RECOMMENDATION

The following is the response by the School's Board of Directors to your recommendations:

# 2011-01 Single Audit Finding -

Management should ensure that adequately trained and qualified individuals are responsible for verifying application eligibility and reviewing and approving the applications.

#### Management Response

Management will follow the auditor's recommendation and ensure that adequately trained and qualified individuals are responsible for verifying application eligibility and reviewing and approving the applications.

#### 2011-01 - Recommendation

We recommend that the School adhere to the recordkeeping procedures outlined in the internal fund accounting procedures manual to ensure that all transactions are being properly substantiated and accounted for. Additionally, all collections should be deposited as soon as possible (no later than five days after collections as per internal fund policies).

#### Management Response

This past July, the school contracted external accounting personnel who have vast experience in internal accounting procedures. These individuals will be monitoring the school's internal account on a monthly basis to ensure that all procedures are adhered to on a regular basis. Management will follow the auditor's recommendation and adhere to the recordkeeping procedures in the internal fund accounting procedures manual.

Sincerely

Ana Maria Martinez

Authorized Signor for Mater Academy, Inc.